

# POSTAL SERVICE TARIFFS FOR FRANKING MACHINE

## Postage fees in Finland from 1st January 2012



The prices contain the valid VAT rate, apart from the Åland Islands.

LETTER	Priority	Economy
Max. Weight g	EUR	EUR
50	0.75	0.58
100	1.16	0.82
250	1.76	1.32
500	3.29	2.61
1,000	5.04	3.96
1,500	6.74	5.27
2,000	8.44	6.59

- Min. dimensions: 90mm x 130mm
- Max. dimensions: 250mm x 400mm x 30mm (width x length x thickness)
- Max. weight: 2kg

### Priority Letters

- The top of the address page in Priority Letters contains a blue Priority label or the written/printed text "Priority".

### Economy Letters

- You can also drop your deliveries to the letter box, apart from Maxi Size deliveries that need to be dropped off to the post office.

**If any of a letter's dimensions exceed the maximum dimensions, the Maxi Size additional service shall apply to the letter.**

## DOMESTIC LETTER MAIL SERVICES

Additional Services	EUR	Priority	Economy
Cash-On-Delivery	3.90	x	x
Maxi Size, Priority	3.47	x	
Maxi Size, Economy	2.51		x
Registration	3.95	x	
Advice of Delivery	5.29	x	
Postal Insurance, max. EUR 5,000	7.91	x	
Postal Insurance, max. EUR 5,001–15,000	10.54	x	
Express	3.14	x	
Saturday Delivery*	4.33	x	

\*) Only available for Priority letters with the Express additional service.

### Cash-On-Delivery

- COD is exempt from VAT.

The bank will charge a fee for the use of the account, based on the account terms stipulated by the bank.

The maximum COD amount is EUR 8,400.

The sender is responsible for ensuring that complete and correct account number details of a bank operating in Finland are entered.

### Maxi Size

- Min. dimensions: any of the width, length or thickness dimensions exceeds the size 250mm x 400mm x 30mm
- Max. dimensions: length + width + thickness 900mm at the most; length, however, 600mm at the most
  - Item in roll form: length + twice the diameter 1,040mm at the most; length, however, 900mm at the most
- Max. weight: 2kg
  - with COD: max. weight 500g

### Postal Insurance

- Insured value: EUR 15,000 at the most
- Max. dimensions: 100cm x 60cm x 60cm
- Max. weight: 10kg
- Deliveries weighing more than 2 kg are priced according to deliveries of 2 kg.
- The special 'Fragile' label shall be attached on fragile items.

### Express

- Items with dimensions exceeding the max. limits may be sent as parcels.
- A pick-up against charge may be ordered for the items.
- Pick-up orders from the service number 0200 92000.

## CITY EXPRESS (DAYTIME) AND CITY EXPRESS (EVENING)

(Helsinki, Espoo, Vantaa, Kauniainen, Oulu, Tampere, Turku)

Max. Weight g	EUR
250	6.79
2,000	12.25

- Max. dimensions: 250mm x 400mm x 30mm
- Max. weight: 2kg
- A pick-up against charge may be ordered for the items.
- Pick-up orders from the service number 0200 92000.
- The service is only available in separately defined areas.

## FRANKING MACHINE REPLY

A customer using a franking machine to pay postage fees for letters can pay for reply letters by franking the postage on reply envelopes or cards in advance. The payment used is the postage fee for a 1st Class Letter. **The indication "Postimaksuvastaus" shall be shown on the card or envelope.**

Franking Machine Reply must be used within six (6) months from the postagetag date.

## RATES BASED ON WEIGHT

### Parcel to the Doorstep, delivery by 2 p.m. to addressee's door

	1st parcel	MPS, 2–5 parcels
Max. Weight kg	<b>Incl. VAT and to Åland EUR</b>	<b>Incl. VAT and to Åland EUR</b>
2	<b>14.39</b>	<b>22.85</b>
5	<b>15.30</b>	<b>24.00</b>
10	<b>16.30</b>	<b>25.65</b>
15	<b>17.25</b>	<b>27.30</b>
30	<b>21.35</b>	<b>32.65</b>
60	—	<b>43.40</b>
100	—	<b>58.20</b>
150	—	<b>75.40</b>

### Postal Parcel, to be collected at the Post

	1st parcel, MPS not available
Max. Weight kg	<b>Incl. VAT and to Åland EUR</b>
2	<b>9.10</b>
5	<b>10.70</b>
10	<b>12.30</b>
15	<b>13.30</b>
30	<b>18.45</b>

### Dimensions and Weight

- Min. dimensions: 25cm x 15cm x 3.5cm
- Max. dimensions: 100cm x 60cm x 60cm
- Max. dimensions with additional service Large Parcel: 150cm x 80cm x 60cm
- Max. dimensions with additional service Long Parcel: 300cm x 30cm x 30cm
- Max. weight: 30kg

Parcels are priced according to weight. Deliveries sent to the Åland Islands do not include VAT.

## ADDITIONAL SERVICES

	PARCEL TO THE DOORSTEP	POSTAL PARCEL
	<b>Incl. VAT and to Åland EUR</b>	<b>Incl. VAT and to Åland EUR</b>
Morning Delivery*	<b>7.90</b>	—
Delivery agreed with the Addressee*	<b>2.40</b>	—
Large Parcel	<b>11.45</b>	—
Fragile	<b>6.40</b>	<b>6.40</b>
Registration	—	<b>4.55</b>
Cash On Delivery (COD as a deposit**)	<b>7.70</b>	<b>3.90</b>
Long Parcel***	<b>13.20</b>	—

Deliveries sent to the Åland Islands do not include VAT.

\*) Not available to Åland.

\*\*) Do not include VAT. The bank will collect an additional fee for the use of the account, based on the account's terms and conditions.

\*\*\*) The price of Long Parcel is inclusive of the Delivery agreed with the Addressee additional service, excluding items addressed to the Province of Åland.

"Fragile" Labels available from Post Offices must be attached on fragile parcels. Factory parcel markings are not binding on Itella Posti Oy.

## OTHER CHARGES AND FEES

Service fee for exceptional loading **EUR 20.00**, incl. VAT.  
 Copy of transaction specification **EUR 15.00/copy** + VAT.  
 Handling fee for misfrankings **EUR 15.00/application**, incl. VAT.  
 Applications concerning misfrankings of less than 20 euro or older than 6 months will not be handled.  
 Charges for other tasks **EUR 34.03/h** + VAT.  
 Paper report **EUR 5.00/item**.

## OTHER DOCUMENTS

Tariffs and Rates for Companies; Letter Mail and Direct Mail, Publications, Contact Information Services and Transport Services  
 Tariffs and Rates for Services  
 Most Common Postal Tariffs  
 Itella Posti Oy's General Delivery Terms Including Service Appendices

Itella reserves the right to alter its tariffs and rates and pricing principles. This right to alter tariffs and rates also applies to changes in service fees and surcharges and the introduction of a new fee or surcharge. Any changes will be announced no later than one month prior to their entry into force. More detailed information on services is available at [www.itella.fi](http://www.itella.fi).

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# Postal Service Tariffs for Franking Machine Postage fees International from 1st January 2012



Deliveries sent to EU countries contain the valid VAT.

Max. Weight g	PRIORITY AND ECONOMY LETTER EU-countries		Other European countries		Other countries	
	Priority EUR	Economy EUR	Priority EUR	Economy EUR	Priority EUR	Economy EUR
20	0.87	0.70	0.74	0.61	0.84	0.71
50	1.12	0.91	0.98	0.77	1.59	0.99
100	1.75	1.39	1.45	1.20	3.26	1.56
250	2.72	2.25	2.40	1.99	5.51	2.84
500	4.57	3.64	4.00	3.19	8.96	5.19
1,000	8.20	6.58	7.20	5.76	16.23	7.89
1,500	11.64	9.73	10.20	8.54	22.70	11.37
2,000	15.06	12.89	13.21	11.31	29.17	14.85

## Dimensions and Weight for Priority and Economy Letter

- Min. dimensions: 90mm x 140mm
- Max. dimensions: 250mm x 400mm x 30mm (width x length x thickness)
- Max. weight: 2 kg

If any of a letter's dimensions exceed the maximum dimensions, the Maxi Size additional service shall apply to the letter.

- The top of the address page in Priority Letters contains a blue Priority label or the written/printed text "Priority".
- The top of the address page in Economy Letters contains a green Economy label or the written/printed text "Economy". You can also drop your deliveries to the letter box, apart from Maxi Size deliveries that need to be dropped off to the post office.

ADDITIONAL SERVICES	EU-countries EUR	Other European Countries and Other Countries EUR
Maxi Size	4.11	3.34
Express	6.65	5.41
Registration	5.73	4.66
Postal Insurance EUR 0–1,000.00*	10.80	8.78
Postal Insurance EUR 1,000.01–5,000.00*	28.98	23.56
Advice of Delivery**	3.23	2.63

## Dimensions and Weight for Maxi Size

- Min. dimensions: 90mm x 140mm
  - Item in roll form: length + double diameter 170mm, minimum length, however, 100mm at the most
- Max. dimensions: length + width + thickness 900mm at the most; length, however, 600mm at the most
  - Item in roll form: length + twice the diameter 1,040mm at the most; length, however, 900mm at the most
- Max. weight: 2kg

The Maxi Size can be combined with all additional services.

\*) The maximum insured value varies by country (please check details on the website [www.itella.fi](http://www.itella.fi)). The maximum absolute insured value totals EUR 5,000.

\*\*\*) Available for Registered and Insured Priority Letters.

## INTERNATIONAL PARCEL SERVICES

Pricing according to actual weight and to Tariff Zone.

An item's weight is always rounded up to the nearest full kg or weight step.

### Dimensions and Weight

- Min. dimensions: 18cm x 27 cm
- Max. dimensions: length 200cm (country-specific limitations apply), length + girth 300cm (country-specific limitations apply)
- Max. weight: 30kg/parcel (country-specific limitations apply)

POSTAL PARCEL INTERNATIONAL (PRIORITY)				
Tariff Zone*	1	2	3	4
Max. Weight kg	incl. VAT EUR	incl. VAT EUR	(excl. VAT) EUR	(excl. VAT) EUR
2	22.30	28.10	30.80	31.45
5	26.15	35.45	40.85	41.50
10	32.55	47.65	57.60	65.85
15	38.95	59.80	74.30	90.20
30	58.10	96.30	124.55	163.20

\*) Country-specific tariff zones on Tariffs and Rates for Services.

## POSTAL EXPRESS PARCEL INTERNATIONAL (EMS)

Tariff Zone*	1	2	3	4
Max Weight kg	incl. VAT EUR	incl. VAT EUR	(excl. VAT) EUR	(excl. VAT) EUR
DocPack, max. 500g:	37.45	41.05	36.60	40.10
Documents, max. 2.5kg:				
0.5	38.35	43.15	38.95	43.55
1	41.50	45.90	43.60	51.10
1.5	43.15	48.15	46.85	58.00
2	44.90	50.25	50.00	64.70
2.5	46.60	52.45	53.20	71.65
For prices of Document shipments weighing more than 2.5 kg, please see the Consignment table				
Shipments of goods & documents, over 2.5kg:				
2	44.90	50.25	63.95	78.75
5	55.00	63.15	83.10	120.25
10	65.10	75.95	102.25	161.65
15	81.85	97.35	134.05	230.70
30	132.35	161.55	227.70	437.60

## OTHER CHARGES AND FEES

Service fee for exceptional loading **EUR 20.00**, incl. VAT.

Copy of transaction specification **EUR 15.00/copy** + VAT.

Handling fee for misfrankings **EUR 15.00/application**, incl. VAT.

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